

Request for Quote – E-Rate Eligible Services

Scope of Work - Basic Maintenance of Internal Connections

Due Date: Allowable Contract Date from Posted 470

The Nadaburg School District is requesting quotes for a Basic Maintenance Agreement for Network Infrastructure Equipment and Servers per the detailed specifications and quantities listed below. The contract start date will be July 1, 2015. The basic term will be for one year, however, the District will take under consideration a longer-term contract. Please specify the terms and pricing under which voluntary contract extensions can be accepted after a one year contract award.

NUSD District Office 32919 Center Street Wittmann, AZ 85361
Nadaburg Elementary 21419 W. Dove Valley Rd., Wittmann, AZ 85361
Desert Oasis Elementary 17161 Bajada Rd. Surprise, AZ 85387

The District is seeking services and pricing through an approved State Master Contract or other Cooperative Purchasing Contract that is acceptable according to the Arizona State Procurement Rules. Please be advised that this is a Request for Quote and not a formal sealed RFP/Bid process. Arizona State Procurement Code requires a formal sealed bidding process; or purchasing from an approved cooperative purchasing contract, or compliant consortium procured contract for any award in excess of \$100,000.00. **Any quote/proposal whose total value exceeds \$100,000.00 and is not linked to a current approved cooperative purchasing contract, or a compliant consortium procured contract will be disqualified by Arizona State Procurement Code.**

General Specifications:

1. The pricing quoted must be compliant with the prospective vendor's State Master Contract or Cooperative Purchasing Contract pricing structure. A copy of any and all contracts that the district will be expected to sign must accompany the quote provided.
2. All quotes must clearly identify the prospective vendor's Cooperative Purchasing Contract number, if applicable, and E-Rate SPIN.
3. All original contracts offered that are less than a 60 month term should include specifications that allow for annual one year extensions and/or month to month extensions at the discretion of the applicant; not to exceed a total of 60 months.
4. Please quote the cost for all non-recurring services, including but not limited to campus assessment, inspections, software/firmware updates, documentation, travel, taxes, etc. The successful vendor will be responsible for any and all costs not identified in the proposal.
5. The services quoted must be eligible for E-Rate under the Internal Connections provision compliant with the Schools and Libraries Division Eligible Services List for the current funding year. The services quoted must be compliant with the FCC Sixth Report and Order;

and FCC Order DA-10-2355. The costs for services not eligible for E-Rate must be clearly itemized separate from eligible services.

6. Any pricing proposed must comply with the FCC Lowest Corresponding Price Rule as required by the Universal Service First Report and Order, and restated in the FCC E-Rate Modernization Report and Order, adopted July 11, 2014. The FCC Lowest Corresponding Price rule prohibits an E-rate services offeror from offering or charging E-rate applicants a price higher than the lowest price that the offeror charges to non-residential customers who are similarly situated to a particular school, library, rural health care provider or consortium that purchase directly from the offeror.
7. The District will evaluate all compliant quotes received, and reserves the right to select the quote that is the most cost effective, compliant with FCC Fair and Competitive Bidding Rules. The District reserves the right to make multiple contract awards.

Failure to comply with these general specifications may be grounds for disqualification and award may be made to the next most cost effective provider.

If you need further information please contact Demi Hurwyn via email at erate@nadaburgusd.org.

Basic Maintenance Agreement Specifications:

The Basic Maintenance Agreement (BMA) services requested will include:

- 10 hours per month for on-site hardware maintenance, configuration services, and recovery services. The quote must include the hourly rate and the extended cost for the service.
- 10 hours per month for remote technical support. The quote must include the hourly rate and the extended cost for the service.
- All repair parts and/or replacement equipment for any hardware failures experienced for the equipment and components identified in the Required Equipment List shown below. The cost quoted must be at least equivalent to 10% of the replacement cost for the equipment and components identified in the Required Equipment List, based on the anticipated repair/replacement history.
- The quote must include any non-recurring costs that may be required. Any such costs not included in the quote will be the responsibility of the service provider.
- The quote must include all anticipated Travel Expenses and Sales Taxes. Any Travel Expenses or Sales Taxes not quoted will be the responsibility of the successful vendor.
- The quote must clearly identify the total cost for the services specified above.

Failure to identify all of the costs requested above may result in the quote being non-responsive and disqualified.

Unless otherwise specified on the Required Equipment List, preferred coverage for listed

equipment is 8 hrs. X 5 days, next business day response.

A list of all equipment to be covered by the Basic Maintenance Agreement is attached. Please quote an annual cost for each item on a 1-year, 2-year, and 3-year contract. The District reserves the right to select the maintenance plan and duration that is in the best interests of the District.

Vendor Qualifications:

1. Include a statement with your quote indicating the level of partnership your organization has with the original equipment manufacturer(s) identified on the Required Equipment List below.
2. Provide three references including the name of organization, address, contact person, and phone number for which basic maintenance services are being provided.
3. If not expressed in the contracts provided, state the Service Level Agreement to be provided in terms of availability and response time.

Evaluation Criteria:

Evaluation of the quotes provided will be based on the following criteria in order of priority:

1. **Cost of ELIGIBLE Services** – Primary evaluation factor.
 2. **Cost of Time/Materials** – Parts Bucket
 3. **Vendor Qualifications/Personnel Certifications** – Vendor’s experience, level of partnership with original equipment manufacturers, and strength of references.
 4. **Service Level Agreement** – contracted response times, contract flexibility
 5. **Availability of State Master Contract or other Cooperative Purchasing Contract**
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Required Equipment List:

Network Infrastructure Equipment

Location	Make/Model - Part Number	Description	Serial Number
District Office	cisco 5512x	Asa	fgl16284101
District Office	cisco 2924	switch	fab0621y22r
District Office	Cisco 2950	switch	86shwd1
District Office	cisco 2950	switch	fhk0814y034
District Office	cisco 2950	switch	fhk0812yine
District Office	cisco 2950	switch	fwk0814y01k
District Office	cisco 2960	switch	foc1626w3qd
District Office	cisco 2960	switch	foc1622z1fr
District Office	cisco 2960	switch	f0c1626w422
District Office	cisco 3550	switch	cnmg20ara
District Office	cisco 3750	switch	fd01626z0mg
District Office	cisco 3750	switch	cpn7cofaaa
District Office	cisco 2950sx24	switch	fnk0812z1bp
District Office	dlink des1105	switch	fa08166006065
District Office	dlink pes1105	switch	fa08166006061
District Office	edgewater 2402poe	switch	16000350
District Office	edgewater 2402poe	switch	
Nadaburg Elementary	Cisco air lap1242agak9	access point	ftx1335b0bv
Nadaburg Elementary	Cisco Air lap1242agak9	access point	ftx133681k6
Nadaburg Elementary	cisco 2950	switch	f0c08112358
Nadaburg Elementary	cisco 2960	switch	foc1624w15y
Nadaburg Elementary	edgewater 2402poe	switch	93500005724020elf
Nadaburg Elementary	allied atfs201	switch	h0i040980d
Nadaburg Elementary	allied atfs201	switch	h0f64075d
Nadaburg Elementary	3com 1100	switch	7zlv2a6d9b8
Nadaburg Elementary	netgear fs516	switch	fc516137db442691
Nadaburg Elementary	cisco 2950	switch	f0c0819z1l9
Nadaburg Elementary	cisco 2950	switch	f0c0811y2xb
Nadaburg Elementary	cisco 2960	switch	foc1623x35c
Nadaburg Elementary	cisco 2960	switch	foc1624x0ak
Nadaburg Elementary	cisco 2960	switch	foc1626w35m
Desert Oasis Elementary	hp rsvl0502	router	cn819wl1bu

